



Award EEC-1560107

# Letter of Reference Form

## National Science Foundation (NSF) Research Experiences for Undergraduates (REU) Program in Automotive Engineering at the Technische Universität Darmstadt and Virginia Tech

### To the Applicant:

You will need to include two (2) letters of reference together with your application to the NSF REU Program in Automotive Engineering at the Technische Universität Darmstadt and Virginia Tech. Each letter of reference should be in its own sealed envelope, and the referee should sign across the seal of this envelope. Do not break open these envelopes. You will need to collect these two sealed envelopes and include them in your application envelope together with your other application materials. Your application must be **postmarked by February 1, 2019**.

Please provide each of your two referees with a letter of reference form and an envelope. Fill in your name on the top of the form (required); then sign the form if you wish to waive your right to access the form (optional), before you provide the forms to your referees.

### To the Referee:

Please return your letter of reference directly to the application in a sealed envelope with your signature across the seal.

For more information on this NSF REU program, or questions regarding the application process, please contact:

Prof. Jan Helge Bøhn, Ph.D.  
Mechanical Engineering (0710)  
Randolph Hall, 114-H, Virginia Tech  
460 Old Turner Street  
Blacksburg, VA 24061  
Tel.: +1-540-231-3276  
E-mail: bohn@vt.edu  
<http://www.tud.vt.edu/REU>

**Letter of Reference for the National Science Foundation  
Research Experiences for Undergraduates Program in Automotive Engineering at  
the Technische Universität Darmstadt (Germany) and Virginia Tech (USA)**

Required:

**Applicant Section:**

Applicant's Name: \_\_\_\_\_

Under the Family Educational Rights and Privacy Act of 1974, a student enrolled at Virginia Tech has access to his or her academic records. We comply with this law, while still allowing the option of waiving the right to access this specific document. Waiving this right does not preclude you from access to the rest of your academic records. You may sign below to waive your right to have access to this document. Your choice will not affect the consideration of your application to this NSF REU program.

Optional:

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

**Reference Section:**

Please type or print:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
University

\_\_\_\_\_  
Signature

\_\_\_\_\_  
City, State, Zip, Country

How long and in what capacities have you know the applicant? \_\_\_\_\_

How would you rate this applicant in overall ability and promise in comparison with others at the same level of training with respect to pursuing undergraduate research?

- Top 1%-2%    3%-5%    6%-10%    11%-25%    26%-50%    Below 50%

Please give your opinion on the applicant's academic and research abilities, aptitude for living and working abroad, and other factors that you consider relevant to this program, providing examples where appropriate: