Letter of Reference Form

National Science Foundation (NSF)
Research Experiences for Undergraduates (REU)
Program in Automotive & Autonomous Systems Engineering
at the Technische Universität Darmstadt and Virginia Tech

To the Applicant:

You will need to include one (1) letter of reference together with your application to the NSF REU Program in Automotive & Autonomous Systems Engineering at the Technische Universität Darmstadt and Virginia Tech. The letter of reference should be in its own sealed envelope, and the referee should sign across the seal of this envelope. Do not break open this envelope. You will need to collect this sealed envelope and include it in your application envelope together with your other application materials. Your application must be postmarked by February 21, 2023.

Please provide your referee with a letter of reference form and an envelope. Fill in your name on the top of the form (required); then sign the form if you wish to waive your right to access the form (optional), before you provide the form to your referee.

To the Referee:

Please return your letter of reference directly to the application in a sealed envelope with your signature across the seal.

For more information on this NSF REU program, or questions regarding the application process, please contact:

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Letter of Reference for the National Science Foundation  
Research Experiences for Undergraduates Program  
in Automotive & Autonomous Systems Engineering  
at the Technische Universität Darmstadt (Germany) and Virginia Tech (USA)

Applicant Section:  
Applicant’s Name: ____________________________________________

Under the Family Educational Rights and Privacy Act of 1974, a student enrolled at Virginia Tech has access to his or her academic records. We comply with this law, while still allowing the option of waiving the right to access this specific document. Waiving this right does not preclude you from access to the rest of your academic records. You may sign below to waive your right to have access to this document. Your choice will not affect the consideration of your application to this NSF REU program.

Applicant Signature  Date

Reference Section:  
Please type or print:

Name  Phone Number  Address

Title  E-mail Address

University  Signature  City, State, Zip, Country

How long and in what capacities have you know the applicant? ________________________________

How would you rate this applicant in overall ability and promise in comparison with others at the same level of training with respect to pursuing undergraduate research?

☐ Top 1%-2%  ☐ 3%-5%  ☐ 6%-10%  ☐ 11%-25%  ☐ 26%-50%  ☐ Below 50%

Please give your opinion on the applicant’s academic and research abilities, aptitude for living and working abroad, and other factors that you consider relevant to this program, providing examples where appropriate: